

**RAILWAY RECRUITMENT CELL, EASTERN RAILWAY**

**IMPORTANT INSTRUCTIONS FOR VERIFICATION OF DOCUMENTS (DV)**

1. No representative will be allowed instead of the eligible candidates to appear in DV.
2. Following documents in original as well as one attested Xerox copy (by Gazetted Officer) of each are required to be produced before the committee for verification:
  - a) Lower portion of call letter, issued to candidates during CBT and PET (PWBD candidate will bring lower portion call letter of CBT)
  - b) Age proof certificate.
  - c) Valid Photo Identity like Aadhar Card, Voter Card, Pan Card etc.
  - d) Education qualification certificates.
  - e) Valid Caste Certificate, if any, from competent authority. OBC Certificate for OBC candidate should not be older than 01 (one) year from the closing date of notification and in proper format [Annexure – II] mentioning that the candidate does not belong to Creamy Layer. OBC Candidate will have to produce self declaration in prescribed format. Candidate should also submit affidavit that he/she belongs to Creamy Layer Or not.
  - f) Two Passport size photographs as submitted during CBT Application (without wearing Sun Glass and caps)
  - g) Any other documents mentioned by the candidate in the CBT application form.
  - h) PWBD candidates should bring their disability certificate in the format as mentioned in the notification CEN 02/2018 Para 11 & [Annexure – V(A),V(B), V(C)]
  - i) Ex-Serviceman to bring original Service Certificate, Discharge certificate and other relevant documents, issued by appropriate authority.
  - j) CCAA candidates to bring original Certificates as per Para 12 of CEN 02/2018, Certificate of Training in Railway establishment issued by appropriate authority is mandatory.
  - k) Each candidate to submit any other relevant document, required as per instructions in Para 12 of CEN 02/2018.
  - l) Serving Govt/PSU Employees to submit NOC as per Para 13 of CEN 02/2018.
3. The candidates are requested to come prepared to stay for more than one day, at their own expense/arrangements as after clearance from DV committee they would be sent for medical examination.
4. Issue of e-call letter for document verification does not confer any right for recruitment for the post against CEN02/2018 and filling up of vacancy will be strictly as per merit and on availability of vacancy.
5. The candidates will not be allotted to enter for Verification of Documents without producing Online CBT & PET call letter in original. Preserve the call letter carefully as no photocopy of F.I.R. for loss will be entertained as a substitute. This call letter is not transferable.
6. Any request for change of date will not be permitted under any circumstance.
7. Decision of RRC/ER in all matters will be final and binding upon the candidate.
8. SC, ST candidates are entitled to free rail travel in 2nd class and should produce the call letter with the scanned photographs to the Railway Authorities for checking during journey as and when demanded. Duplicate call letters shall not have the travel facility. They must carry an attested and original copy of their caste certificate alongwith for verification during journey.

9.  
Affidavits which are required to be submitted by candidates shall be sworn in front of First Class Judicial Magistrate. Affidavits sworn in front of notaries would not be accepted.

Note : This call letter is provisional and does not confer any right or guarantee for employment in Railways. If it is found later at any stage, that the candidate does not fulfil any of the conditions of eligibility, his/her candidature will be cancelled and no appeal against such cancellation will be entertained. He/She is therefore, advised to check carefully and satisfy himself / herself that he / she fulfils all the conditions of the eligibility as per centralized notification No02/2018.